## **Privacy Policy**

This Privacy Policy was last updated on May 29, 2015.

Get It Right Enterprises, LLC ("Get It Right Enterprises") provides this Privacy Policy to inform you of our policies and procedures regarding the collection, use and disclosure of personal information we receive from users of the Get It Right products (the "Products") and/or <a href="https://www.GetItRightTraining.com">www.GetItRightTraining.com</a> (the "Site").

It is very important that you read and understand this policy. If you do not accept our Privacy Policy, please do not use the Products.

We may update this Privacy Policy from time to time. Any revisions will be effective upon posting the new Privacy Policy on our website at <a href="www.GetItRightTraining.com">www.GetItRightTraining.com</a>. We will advise you that changes have been made by posting a notice on our website, emailing you, or otherwise. Your visit to the Site or use of the Products after any changes are posted constitutes your acceptance of the revised terms of our Privacy Policy. Please consult our Privacy Policy regularly for any changes (the most recent revised version will be reflected by the "last update" notation above).

If you have any questions or concerns regarding Get It Right Enterprises' policies or practices relating to privacy, please direct them to <a href="mailto:info@getitrighttraining.com">info@getitrighttraining.com</a>.

As used in this policy, the terms "using" and "processing" information include using cookies on a computer, subjecting the information to statistical or other analysis and using or handling information in any way, including, but not limited to, collecting, storing, evaluating, modifying, deleting, using, combining, disclosing and transferring information within our organization or among our affiliates within the United States or internationally.

#### **Collection and Use of Information**

In the normal course of business, Get It Right Enterprises may collect the following types of information:

- Information we collect about you automatically, such as your IP address and your location
- Information gathered by the Site and Products through online forms, site visit data and online information collecting devices such as "cookies."

We may automatically collect certain aggregated data regarding your use of the Site, like the number of users and frequency and manner of usage of the Site. We may also collect aggregated information regarding the use of our Products, such as the extent to which certain features are used. Aggregated information is anonymous statistical information that reflects the scope of our user base, sales, customer patterns and related site information.

#### **Use of Information**

#### Personally-Identifiable Information

We use your personally-identifiable information (in some cases, in conjunction with your non-identifying information) to provide the Products and to respond to your questions. We may use your personally identifiable information to notify you of changes to the Products, the Terms of Use and/or Privacy Policy.

## Non-Identifying and Aggregated Information

We may use non-identifying information about you and aggregate it with information collected from others who use the Site to attempt to provide you with a better experience, to improve the quality and value of the Products and to analyze and understand how our Site and Products are used. This information is not used in a way that will personally identify you. We may also use the combined information without aggregating it to serve you specifically, for instance to deliver a product to you according to your preferences or restrictions.

## Cookies

We may use cookies to track and understand the traffic on our website. Cookies are alphanumeric identifiers that our website places onto your computer's hard drive. Cookies identify your computer so that we can recognize you the next time you visit us. We use cookies to collect and store some information about you, such as the name of the domain and host from which you access the Internet, the Internet Protocol (IP) address of the electronic device you are using, the date and time you access our website and the Internet address of the website from which you linked directly to our website.

#### **Disclosure of Information**

#### Personally-Identifiable Information

Get It Right Enterprises will not share your personally-identifiable information with any third parties, with the following exceptions:

- 1. We may employ third party companies and individuals to facilitate our Products, to provide the Products on our behalf, to perform Site-related services (e.g., without limitation, maintenance services, database management, web analytics and improvement of the Site's features) or to assist us in analyzing how our Site and Products are used. These third parties have access to your personally-identifiable information only to perform these tasks on our behalf and are obligated not to disclose or use it for any other purpose.
- 2. We may be obliged or deem it necessary or appropriate to disclose your information in certain special situations. These situations include: in response to legal process such as a court order or subpoena; to prevent or combat fraud; as required by federal

- or state law; enforcement of our Terms of Use; and protection of the rights, reputation, property or safety of Get It Right Enterprises, our users or others.
- 3. We may disclose your information in connection with a merger, acquisition, reorganization or sale of assets or in the event of bankruptcy of Get It Right Enterprises, or to parents, subsidiaries or affiliates of Get It Right Enterprises.

## Third Party Products or Sites

If you access any third party Products, follow links from the Site or Products to another website, or view the Site from another website, the information you disclose may no longer be covered by this Privacy Policy. You are encouraged to check whether other privacy policies will govern before you release any personal information in such circumstances.

# Aggregated Information

We may share aggregated statistical information and profile information about users of Get It Right Enterprises with third-parties, including our vendors, actual and potential customers, business partners, and third-parties that offer Products or services for use with Get It Right Enterprises. This information is not linked to any personally-identifiable information.

## **Security**

Get It Right Enterprises cannot guarantee the security of your personal information or that our security measures are failsafe and not subject to circumvention or unauthorized intrusion. You should also be aware that, despite our best efforts, factors beyond our control may result in disclosure of data.

## **Your Choices**

You may disable cookies by following directions on your web browser. Disabling cookies also disables web beacons. You should be aware, however, that by disabling cookies you may be unable to access certain services and features of Get It Right Enterprises' website.

#### **Notice for Users Outside of the United States**

You should be aware that the United States and other countries have not harmonized their privacy regulations. We have written our Privacy Policy to satisfy United States regulations and make no representations regarding the laws and regulations of other jurisdictions. By using the Get It Right Enterprises website or the Products, you agree to the level of privacy protection set out in our Privacy Policy. If you are located outside the United States and choose to provide information to us, Get It Right Enterprises transfers your information to the United States and processes it there. Your consent to this Privacy Policy followed by your submission of such information represents your

agreement to that transfer.

# **Contacting Us**

If you have any questions about this Privacy Policy, please contact us at  $\underline{info@getitrighttraining.com}$ .